

The following references to Officers are outstanding as at 9 October 2017:-

Reference No.	Date of reference/item	Title and nature of report back	Officers	Report due	Position at last meeting	Current Position
1	Social Cttee 29/10/15 Min 19	Shopmobility (Consideration of a more detailed cost benefit analysis of this service)	Head of Customer Services & Business Support	November 2016	Report pending	Report on this agenda

#### Annual reports

The Committee will receive the following reports annually:

Date of Reference/item	Title and nature of annual report	Responsible Officer	Next report to be received
26/03/12 Min 41	Pricing flexibility authorisation procedure – annual report	Head of Venues and Facilities	June 2018

#### Annual updates

Members of the Committee will receive the following information updates annually. These will be provided via email and Members Update.

Title and nature of update	Responsible Officer	Month annual update will be provided each year
Annual report on allotments	Head of Operational Services	November
Annual report on Bourne Hall Museum	Head of Venues and Facilities	June